



CHAPTER OFFICER POSITION DESCRIPTION

Inclusion and Diversity Chair

General Description:

The Diversity and Inclusion Chair will be the central equity advocate for an inclusive and welcoming chapter environment and diverse chapter offerings. The Virginia Tech Alumni Association seeks to engage the many cultures, backgrounds and identities of the Hokie Nation. Using the core values of InclusiveVT and the Principles of Community as a guide, the Diversity and Inclusion Chair will actively seek out and give platform to the many ideas, thoughts, perspectives, backgrounds, experiences, philosophies, and beliefs of individuals with multiple identities - race, gender, religion, sexual orientation, ethnicity, gender identity, gender expression, language, and ability in the chapter's programmatic and relational efforts. The VTAA and Chapter Liaison will provide trainings and support through facilitation of peer-to-peer education, networking and learning opportunities with chief Diversity and Inclusion administrators from Virginia Tech.

Tasks and Duties:

- Attend monthly planning meetings of the chapter.
- Maintain social media in coordination with Social Media Chair for planned events.
- Organize social events specifically for broad alumni populations.
- Collaborate with other chapter leadership to ensure inclusive best practices in planned events.
- Other duties as needed.
- Attendance and support of all chapter events is highly recommended.

Expected Outcomes:

- A heightened awareness and advocacy for underrepresented alumni populations, shared by the entire chapter leadership team.
- Increased engagement of chapter program.

Time Commitment:

Dependent on chapter need. Typically one meeting and event per month, varied by chapter.

Qualifications:

A courageous and compassionate leader who is committed to Ut Prosim (*that I may serve*), in the spirit of community, diversity, and excellence.

Benefits:

- Gain experience in event planning.
- Collaborative and team building skills.
- Gain experience in targeted use of social media.
- Leadership development.
- Opportunities to forge strong relationships with VT Alumni, faculty, and administrators.
- Experience building and working with committees.
- Networking with other chapter leaders.
- Meeting management skills.
- Access to annual trainings and professional development through VT Alumni Relations.